

CA086905

SHELBY COUNTY BOARD OF COMMISSIONERS  
AGENDA ROUTE SHEET

Referred to Commission Committee – PUBLIC WORKS

For Commission Action on April 28, 2008

DESCRIPTION OF ITEM:

**Resolution approving contract in the amount of \$236,400.00 with Grinder Building Corporation for the provision of window replacement, phase 2, at Peggy Edmiston Administration Building, and this item requires expenditure of County CIP funds in the amount of \$236,400.00 from the FY 2007-2008 Budget for CIP Project Number 101710, Office Buildings. Sponsored by Commissioner Wyatt Bunker.**

CHECK ALL THAT APPLY BELOW:

\_\_\_\_\_ This Action does NOT require expenditure of funds.

X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ \_\_\_\_\_ County CIP Funds: \$236,400.00

State Grant Funds: \$ \_\_\_\_\_ State Gas Tax Funds: \$ \_\_\_\_\_

Federal Grant Funds: \$ \_\_\_\_\_

Other funds (Specify source and amount): \$ \_\_\_\_\_

Other pass-thru funds (Specify source and amount): \$ \_\_\_\_\_

Originating Department: \_\_\_\_\_

APPROVAL:

Dept. Head: Cliff Norville 4427 CU 4/14/08  
(Type your name & phone #.) (Initials) (Date)

Elected Official: \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Division Director: C MELVIN BOOTH JR CMJB 4/14/08  
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: Mike Swift 545-4269 MAS 4/16/08  
(Type your name & phone #.) (Initials) (Date)

Finance Dept. Mike Swift 545-4269 MAS 4/16/08 MLS  
(Type your name & phone #.) (Initials) (Date)

County Attorney: Jamela Skelton 545-4367 JS 4-15-08  
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James F. Huntzicker 545-4514 JFH 4/17/08  
(Type your name & phone #.) (Initials) (Date)

## SUMMARY

### I. Description of Item

The Peggy Edmiston Administration Building is actually the old Shelby County Health Care Center located at 1075 Mullins Station. The building was originally constructed in the 1930s and served as the Shelby County Hospital. The original windows were replaced over 40 years ago with aluminum-framed, multi-paned, double hung windows with clear single thickness glass and screens. Over time, the windows have deteriorated, such that most of the screens are torn, the windows no longer align properly in their frames, and the glazing compound has failed to the point that strong winds have blown panes out of their frames. Many windows have significant gaps allowing outside air to infiltrate the conditioned space. The thermal efficiency of the single thickness glass also allows significant solar load into the space, thereby increasing the cooling load.

Support Services contracted with a consultant to prepare specifications for replacement of these windows. Specifications planned for the project to be implemented in two phases, Phase 1 during FY 2006-2007 and Phase 2 during FY 2007-2008. The attached resolution recommends approval of a contract with Grinder Building Corporation for Phase 2 of the replacement of deteriorated windows at the Peggy Edmiston Administration Building. Grinder Building Corporation submitted the best bid for Phase 2 in the amount of \$236,400.00. Funds are available in the FY 2007-2008 Budget for CIP Project Number 101710, Office Building.

### II. Source and Amount of Funding

#### A. Amount Expended/Budget Line Item

##### FY 2007-2008 CIP PROJECT NO. 101710, OFFICE BUILDINGS

Original Allocation	\$1,062,500.00
Budget Adjustment	<u>0.00</u>
Adjusted Allocation	\$1,062,500.00
Prior Appropriations – Other Resolutions	0.00
Pending Appropriations – Other Resolutions	<u>\$187,500.00</u>
Unappropriated Balance	<u>\$875,000.00</u>
This Appropriation	<u>\$236,400.00</u>

Unappropriated Balance, if Approved	<u>\$638,600.00</u>
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#### B. All Costs (Direct/Indirect)

Contract Amount	\$236,400.00
Total Projected Expense	<u>\$236,400.00</u>

#### C. Additional or Subsequent Obligations or Expenses of Shelby County

None.

**III. Contract Items**

- A. Type of Contract – County/Contractor Agreement
- B. Terms – Contractor shall execute the entire work described in the Contract Documents within twenty four (24) weeks from the actual start date as specified in the written “Notice to Proceed”.

**IV. Additional Information Relevant to Approval of this Item**

Administration recommends approval of this Resolution.



ITEM NO. \_\_\_\_\_

PREPARED BY: DIEP TRAN/LEE HINSON

COMMISSIONER \_\_\_\_\_

APPROVED BY: [Signature]

**Resolution approving contract in the amount of \$236,400.00 with Grinder Building Corporation for the provision of window replacement, phase 2, at Peggy Edmiston Administration Building, and this item requires expenditure of County CIP funds in the amount of \$236,400.00 from the FY 2007-2008 Budget for CIP Project Number 101710, Office Buildings. Sponsored by Commissioner Wyatt Bunker.**

WHEREAS, Shelby County Government needs to replace deteriorated windows at the Peggy Edmiston Administration Building at 1075 Mullins Station; and

WHEREAS, Sealed Bids were requested and received on February 27, 2008, with the best/low bid being submitted by Grinder Building Corporation in the amount of \$236,400.00; and

WHEREAS, Funds are available in CIP Project Number 101710, Office Buildings; and

WHEREAS, It is necessary to appropriate funds in the amount of \$236,400.00 to fund this contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract with Grinder Building Corporation in the amount of \$236,400.00 for replacement of deteriorated windows at the Peggy Edmiston Administration Building at 1075 Mullins Station is hereby approved.

BE IT FURTHER RESOLVED, That funds in the amount of \$236,400.00 are hereby appropriated from CIP Project Number 101710, Office Buildings.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the aforementioned contract on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not to exceed \$236,400.00 to Grinder Building Corporation for the purposes contained in this resolution and to take proper credit in their accounting therefor.

\_\_\_\_\_  
A C Wharton, Jr.  
County Mayor

Date \_\_\_\_\_

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Clerk of County Commission

ADOPTED \_\_\_\_\_



## Purchasing Department

160 N. Main, Suite 550  
Memphis, TN 38103

(901) 545-4365  
Fax: (901) 545-4531

# Shelby County Tennessee

A C Wharton, Jr., Mayor

## Memorandum

**To:** Honorable A C Wharton, Jr.,  
Shelby County Mayor

**From:** Clifton Davis, Administrator *CD*  
Purchasing Department

**Date:** March 20, 2008

**Re:** RFP-08-002-44, Peggy Edmiston Administrative Building  
Window Replacement

Five (5) companies submitted responses to "RFP-08-002-44, "Peggy Edmiston Administrative Building Window Replacement"

<u>Bidders</u>	<u>EOC Provision Code</u>	<u>Dollar Amount</u>	<u>LOSB %</u>	<u>LOSB \$ Amount</u>
Ambassador Construction	D	\$ 221,514.00	0%	Non-Compliance
Grinder Building Corp.	A	\$ 236,400.00	91%	\$ 215,000.00
Barnes & Brower	F	\$ 247,302.00	30%	\$ 75,000.00
Omega General Contractors	C	\$ 254,726.00	84%	\$ 214,928.00
Wagner General Contractors	A	\$ 268,100.00	72%	\$ 194,551.00

After review by the County's Consultant and with the concurrence of Purchasing, it was determined that Grinder Building Corporation submitted the lowest responsive proposal for providing the requested services to Shelby County Government.

The lowest bid submitted by Ambassador Construction Company was rejected because they did not meet the LOSB requirement of 25% participation.

Total cost for the project is \$ 236,400.00.

MAR 20 2008

Please indicate your response to this selection in the space provided below:

APPROVED: ✓

APPROVED WITH CHANGES: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

  
A C WHARTON, JR., MAYOR

DATE: 3/24/06



# Shelby County Government

A C Wharton, Jr.  
Mayor

March 25, 2008

Mr. Edwin N. Huggins  
Grinder Building Corporation  
1814 Thomas Road  
Memphis, TN 38134-6324

**RE: RFP #08-002-44, Peggy Edmiston Administrative Building Window Replacement**

Dear Mr. Huggins:

We are pleased to inform you that your firm has been selected to provide the **replacement of windows at the Peggy Edmiston Administration Building**, that was issued on the above-described RFP.

A contract for these services will be forwarded to your office for your review and approval. Until then, no work should begin on this project until you receive an official "Notice to Proceed," along with a fully negotiated and executed copy of the contract.

Thank you for your proposal and congratulations on your selection. Shelby County Government looks forward to the successful and timely delivery of this very important service and your company's efforts in reaching this goal.

Sincerely,

A handwritten signature in dark ink, appearing to read "Clifton Davis", is written over a faint circular stamp.

Clifton Davis  
Administrator of Purchasing  
Shelby County Government

CD/shw

cc: Cliff Norville, Support Services  
Pam Skelton, Contract Administrator  
Tamara Knox, Contracts Administration  
Bernita Poole, Contracts Administration



## Equal Opportunity Compliance

### Company Details

**Bid Number:** I0800244      **PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS**

**Company Name:** AMBASSADOR CONSTRUCTION CO.

**CID:** 26777

**Other name (DBA):**

**Company Type:**

**Vendor Number:**

**Owner Code:** WM

**Contractor**

**Commodity:** GENERAL CONTRACTOR

**Firm Type:** Independent

**Certified:**

**County:** MEMPHIS-TN-AR-MS, TN: 42.90%

**Phone:**

**Fax:**

**EMail:**

**EnteredBy:** Enter

**DateEntered:** 7/28/2006

**EditBy:** Doris

**DateEdit:** 7/28/2006

**KnowAs:**

**Additional Notes:**

### Compliance History

**Compliance Date** 11/15/2007

☐ Compliance

**Compliance Code** D

☐ Certificate

**EOC Number:** EOC-C-0508-12088

**Number:**

**Last Edited By:** doris.vester

**Percent:**

**Date Last Edited:** 11/15/2007

**Expires:** 5/31/2008

**Current**

**Status:**

**Survey Number:** 0

**Compliance Date** 07/31/2006

☐ Compliance

**Compliance Code** D

☐ Certificate

**EOC Number:** EOC-C-0107-10248

**Number:**

**Last Edited By:** doris.vestermickens

**Percent:**

**Date Last Edited:** 7/31/2006

**Expires:** 1/31/2007

**Expired**

**Status:**

**Survey Number:** 0

### Contacts:

**Contact First Name:**

**Active Contact**

**Contact Last Name:**

**Entered By:**

**Contact Title:** GARY W. FOGLESONG, OWNER

**Date Entered:**

**Contact Phone:** 9013451040

**Last Edited By:**

**Contact Date:** 07/28/2006

**Edit Date:**

**Contact Notes:**

### Mailing Addresses:



**Equal Opportunity Compliance**

**Company Details**

**Bid Number:** I0800244      **PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS**

**Company Name:** AMBASSADOR CONSTRUCTION CO.

**CID:** 26777

**Mailing Addresses:**

**Address:** 3127 STONEBROOK CR.

**MailCity:** MEMPHIS

**County:**

**Entered By:**

**Date Entered:**

**Last Edited By:**

**Edit Date:**

**ST:** TN      **Zip:** 38116

**Active Mailing Address**

**Address:** 3015 VANGUARD DR.

**MailCity:** MEMPHIS

**County:**

**Entered By:**

**Date Entered:**

**Last Edited By:**

**Edit Date:**

**ST:** TN      **Zip:** 38131

**Inactive Mailing Address**

## Equal Opportunity Compliance

### Company Details

Bid Number: I0800244 PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS

Company Name: AMBASSADOR CONSTRUCTION CO.

CID: 26777

Survey	Job Description	Sex	African American	Indian/ Alaskan	Asian	Hispanic	White
12202	Craftworkers (Skilled)	Male	0	0	0	0	3
12202	Laborers (Unskilled)	Male	1	0	0	0	0
12202	Office And Clerical	Female	0	0	0	0	2
12202	Officials And Managers	Male	0	0	0	0	1

## Equal Opportunity Compliance

### Company Details

Bid Number: I0800244 PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS

Company Name: BARNES AND BROWER, INC.

CID: 26367

Other name (DBA):

Company Type:

Vendor Number:

Owner Code:

WM

Contractor

Commodity: CONSTRUCTION

Firm Type: Independent

Certified:

County: MEMPHIS-TN-AR-MS, TN: 42.90%

Phone:

Fax:

Email:

KnowAs:

EnteredBy: Enter

Additional Notes:

DateEntered: 10/4/2004

EditBy: Doris

DateEdit: 10/4/2004

### Compliance History

Compliance Date 01/08/2008

☐ Compliance

Compliance Code F

☐ Certificate

EOC Number: EOC-C-0708-12235

Number:

Last Edited By: doris.vester

Percent:

Date Last Edited: 1/8/2008

Expires: 7/31/2008

Current

Status:

Survey Number: 0

Compliance Date 04/12/2007

☐ Compliance

Compliance Code D

☐ Certificate

EOC Number: EOC-C-1007-11062

Number:

Last Edited By: doris.vestermickens

Percent:

Date Last Edited: 4/12/2007

Expires: 10/31/2007

Expired

Status:

Survey Number: 0

Compliance Date 10/09/2007

☐ Compliance

Compliance Code G

☐ Certificate

EOC Number: NONCOMPLIANCE WITH EOC 10

Number:

Last Edited By: doris.vester

Percent:

Date Last Edited: 10/9/2007

Expires: 10/9/2007

Expired

Status:

Survey Number: 0

## Equal Opportunity Compliance

### Company Details

Bid Number: I0800244 PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS

Company Name: BARNES AND BROWER, INC.

CID: 26367

Compliance Date 10/04/2006 ☐ Compliance  
Compliance Code D ☐ Certificate  
EOC Number: EOC-C-0407-10402  
Number: Last Edited By: doris.vestermickens  
Percent: Date Last Edited: 10/4/2006  
Expires: 4/30/2007 Expired  
Status:  
Survey Number: 0

Compliance Date 04/11/2006 ☐ Compliance  
Compliance Code D ☐ Certificate  
EOC Number: EOC-C-1006-09879  
Number: Last Edited By: doris.vestermickens  
Percent: Date Last Edited: 4/11/2006  
Expires: 10/31/2006 Expired  
Status:  
Survey Number: 0

Compliance Date 10/07/2005 ☐ Compliance  
Compliance Code D ☐ Certificate  
EOC Number: EOC-C-0406-09402  
Number: Last Edited By: dmickens  
Percent: Date Last Edited: 10/7/2005  
Expires: 4/30/2006 Expired  
Status:  
Survey Number: 0

Compliance Date 04/07/2005 ☐ Compliance  
Compliance Code D ☐ Certificate  
EOC Number: EOC-C-1005-08843  
Number: Last Edited By: dmickens  
Percent: Date Last Edited: 4/7/2005  
Expires: 10/31/2005 Expired  
Status:  
Survey Number: 0



## Equal Opportunity Compliance

### Company Details

Bid Number: I0800244 PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS

Company Name: BARNES AND BROWER, INC.

CID: 26367

Compliance Date 10/04/2004

☐ Compliance

Compliance Code D

☐ Certificate

EOC Number: EOC-C-0405-08301

Number:

Last Edited By: dmickens

Percent:

Date Last Edited: 10/4/2004

Expires: 4/30/2005

Expired

Status:

Survey Number: 0

### Contacts:

Active Contact

Contact First Name:

Entered By:

Contact Last Name:

Date Entered:

Contact Title: BRENDA BURNS, CORP. SEC.

Last Edited By:

Contact Phone: 9017943481

Edit Date:

Contact Date: 10/04/2004

Contact Notes:

### Mailing Addresses:

Address: 3778 BURDAN COVE

MailCity: MEMPHIS

ST: TN Zip: 38118

County:

Active Mailing Address

Entered By:

Last Edited By:

Date Entered:

Edit Date:

## Equal Opportunity Compliance

### Company Details

Bid Number: I0800244 PEGGY EDMINSTON ADMIN BUILDING REPLACEMENT WINDOWS

Company Name: BARNES AND BROWER, INC.

CID: 26367

Survey	Job Description	Sex	African American	Indian/ Alaskan	Asian	Hispanic	White
12169	Craftworkers (Skilled)	Male	3	0	0	0	8
12169	Laborers (Unskilled)	Male	1	0	0	0	1
12169	Office And Clerical	Female	0	0	0	0	1
12169	Officials And Managers	Male	0	0	0	0	2
12169	Officials And Managers	Female	0	0	0	0	1
12169	Professionals	Male	0	0	0	0	1